

BOARD MEETING AGENDA

SEPTEMBER 19, 2022

8:00 PM - Middle School Auditorium



1. **Opening Meeting: Call to Order/Pledge - President Bill Swanson**
2. **Student/Staff Recognition and Board Reports - Sami Feldman and Cailin Spies**
3. **Reading of Correspondence**
4. **Recognition of Visitors**
5. **Public Comment Period**
6. **Approval of Minutes**

6.a. Regular Board Meeting and Committee of the Whole Meeting Minutes for September 6, 2022

7. Financial Reports

7.a. Payment of Bills

General Fund	\$	1,559,856.42
Capital Project Reserve Fund	\$	94,207.50
Cafeteria Fund	\$	119.00
Student Activities	\$	<u>9,524.58</u>
Total	\$	1,663,707.50

Motion to approve the Payment of Bills as presented.

7.b. Treasurer's Fund Report

General Fund	\$	20,624,409.60
Capital Project Reserve Fund	\$	9,152,072.77
Cafeteria Fund	\$	794,113.08
Student Activities	\$	<u>279,692.79</u>
Total	\$	30,850,288.24

Motion to approve the Treasurer's Fund Report as presented.

7.c. YTD General Fund Report and YTD Taxes

The administration prepared the YTD General Fund Report and the YTD Taxes for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax Summary shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports as submitted.

8. Old Business

9. New Business

10. Personnel Items - Actions Items

10.a. Resignations

Dr. Abigail Leonard, Supervisor of Ancillary Services, received a classified staff resignation:

- April Brosius has provided a letter of resignation from the position of Middle School Paraprofessional effective September 30, 2022.

Ms. Cheri Frank, Director of Custodial Services, received a custodial staff resignation:

- Michael Conrad has provided a letter of resignation from the position of High School Custodian effective immediately.

Ms. Stacy Lehman, Human Resources Coordinator, received extra-duty staff resignations:

- Haley Kruger-Allen has provided a letter of resignation from the extra-duty position of Marching Band Assistant Director effective immediately.
- Catherine Rogers has provided a letter of resignation from the extra-duty position of Marching Band Assistant Director effective immediately.
- Catherine Rogers has provided a letter of resignation from the extra-duty position of Musical Assistant effective immediately.

The administration recommends the Board of School Directors approve the resignations as presented.

10.b. Recommended Approval for 2022-2023 Lifeguards

Mr. Matthew Kump, Aquatics Director, recommends the following students for hire as lifeguards to the Aquatic Program:

- Cole Armentrout
- Jocelyn Warner

The administration recommends the Board of School Directors approve the above students to serve as lifeguards as presented.

10.c. Recommended Custodial Staffing Updates

Ms. Cheri Frank, Director of Custodial Services, is recommending staffing updates as follows:

- Jineene Brown to serve as substitute custodian
- Bailey Martin to serve as substitute custodian
- Terry Rowe transfer from part-time Newville Elementary School Custodian to full-time High School Custodian to replace Robert Nailor who resigned with no change in placement on the 2022-2023 classified pay scale.
- Kenneth Sunday to be a part-time High School Custodian for second shift at a rate of \$15.17 per hour based on the 2022-2023 classified staff agreement replacing Julie Myers who resigned. This new hire is subject to the Probationary Period as spelled out in the Classified Staff Handbook.

The administration recommends the Board of School Directors approve the custodial transfer and hire as presented.

10.d. Leave Request

- Meghan Bullock, Middle School Special Education Teacher, is requesting leave from Monday, August 29 through Friday, October 21, 2022 with a return date of Monday, October 24, 2022.

The administration recommends the Board of School Directors approve the leave request as presented.

10.e. Recommended Coaching Staff Updates

Mr. Scott Penner, Director of Athletics and Student Activities, recommends the following Coaching staff updates:

- Douglas Lowery to transfer from his current position as Assistant Basketball Coach for middle school boys to Assistant Basketball Coach for High School boys for the 2022-2023 season.
- Lydia Fry to be approved as a volunteer coach for the Field Hockey Program.

The administration recommends the Board of School Directors approve the coaching staff updates as presented.

11. New Business - Actions Items

11.a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Tara Barnard	\$1,545.00
Matthew Kump	\$1,650.00
Brooke Markle	\$1,548.00
Susan Travis	\$5,250.00
Courtney Vaughn	\$1,890.00
Samantha Webber	\$1,778.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association, the Act 93 Agreement, and the Big Spring School District.

11.b. Agreements 2022 - 2023

The **Effective School Solutions, LLC** Services Agreement has been reviewed by Mr. William Gillet, Director of Student Services, for Professional Development and Coaching for Big Spring School District for 2022-2023. The program provides mental health services and offers a new approach to mental health care.

Dr. Kevin C. Roberts, Jr., Superintendent, has reviewed the **CAIU Title III Memorandum of Understanding** for the 2022-2023 school year and would like to recommend board approval for the MOU. The MOU defines how the CAIU Title III Consortium will meet the Title III requirements and details the roles and responsibilities of the member districts and the fiscal agent of the consortium during the 2022-2023 school year.

The **River Rock Academy, LLC** Contract for 2022-2023 Elementary Student Services at the Shiremanstown Campus has been reviewed by Mr. William Gillet, Director of Student Services.

The administration recommends the Board of School Directors approve the agreements as presented.

11.c. Recommended Approval of the Proposed 2022-2023 FFA Program of Activities

The officers of the Big Spring FFA are requesting Board approval of the proposed 2022-2023 FFA Program of Activities. Board approval of the Program of Activities is a requirement in preparation for the State and National Chapter Awards. Included in the Program of Activities is a listing of current officers and information regarding the organizations standing committees.

The Middle School FFA requests approval of their individual activities, Fall Plant Sale fundraiser, and Pet Paintings fundraiser for 2022-23.

The administration recommends the Board of School Directors approve the Program of Activities for the FFA including Middle School Activities and Fundraisers as presented.

11.d. Recommended Approval of Updated Curriculum

Mrs. Nicole Donato, Director of Curriculum and Instruction, is recommending updated curriculum for 2022-2023:

High School

Anatomy and Physiology (Updated)

[Curriculum Link](#)

The administration recommends the Board of School Directors approve the updated curriculum as presented.

11.e. Recommended Approval of Utilization Requests

Mike Gutshall on behalf of Warrior Softball is requesting utilization of the Stadium and Mount Rock Elementary Gym for softball practices from September through November, 2022.

Because the request involves a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve the utilization request as presented.

11.f. Recommended Approval of Policy

Recommended approval of Policy 903 Public Participation in Board Meetings:

- The administration is re-approving ***Policy 903 Public Participation in Board Meetings***
[Policy 903](#)

The administration recommends the Board of School Directors approve the policy as presented.

11.g. Recommended Approval of Fundraiser

Mr. Scott Penner, Director of Athletics and Student Activities, recommends approval of the following fundraiser:

- Middle School Cheerleaders to conduct an R & K Sub Sale from September 19 through October 3, 2022.

The administration recommends the Board of School Directors approve the fundraiser as presented.

12. New Business - Information Item

12.a. Long-Term Substitutes through ESS the District's Substitute Agency

Mr. William August, Assistant Superintendent, recommends the following candidates to serve as long-term substitute teachers:

- Riley Brown to serve as long-term substitute Business Education Teacher at the High School for Lori Munson's vacant teaching position.
- Margaret Rahman to serve as long-term substitute Special Education Teacher at the Middle School for Meghan Bullock's leave.

12.b. Proposed Draft of the Big Spring School District Comprehensive Plan

Mr. William August, Assistant Superintendent, would like to submit the Comprehensive Plan for Board review. The Plan is posted to the web page for the mandatory 28 day public review and will be presented at the October 3, 2022 Board meeting as an action item for approval.

13. Discussion Item

14. Board Reports

14.a. District Improvement Committee - Mr. Fisher and Mrs. Webster

14.b. Athletic Committee - Mr. Deihl, Mr. Fisher, Mr. Myers, and Mr. Wardle

Meeting Dates: October 6, December 7, February 7, March 16, and May 17

14.c. Cumberland Perry Area Career and Technical Center - Mr. Piper and Mr. Wardle

14.d. Building and Property Committee - Mr. Over, Mr. Piper, Mr. Roush, and Mr. Wardle

14.e. Finance Committee - Mr. Deihl, Mr. Over, Mr. Piper, and Mr. Myers

14.f. South Central Trust - Mr. Deihl

14.g. Capital Area Intermediate Unit - Mr. Swanson

14.h. Tax Collection Committee - Mr. Swanson

14.i. Future Board Agenda Items

14.j. Superintendent's Report

15. Meeting Closing

15.a. Business from the Floor/Board Member Comment

15.b. Comment Future Board Agenda Items

15.c. Adjournment

Meeting adjourned at _____ pm, **September 19, 2022**

Next scheduled meeting is **October 3, 2022**